Michelle K. Koehn

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Education

Weber State University, Ogden, Utah

- **Bachelor** of Fine Arts – **Graphic Design** Emphasis — Expected: Dec 2026

Brigham Young University-Idaho, Rexburg, Idaho

- Associate of General Studies — April 2017

Highlighted Skills & Qualifications

Graphic Design

- Consistent research of style and previous graphics to maintain consistency
- Innovative design, creating digital and printed advertisements for events with information provided by client
- Managed multiple projects at a time with close deadlines
- Managed multiple social media accounts

Communication

- Comfortable with hosting communications with clients and presenting information
- Leading discussions to clarify or identify needs of a client to meet the goals of the project
- Understand the importance and usefulness of collaboration on projects

Adaptability

- Learn new programs quickly by being attentive to instruction, or via solo learning to improve personal effectiveness

Additional Skills and Studies

Adobe Illustrator, Photoshop, InDesign, & Canva
Branding
Written and Verbal Communication
Web Design
Photography
Motion Design

Work & Internship Experience

2026 **Junior Graphic Designer**, Weber State University, Ogden Ut

- Create printed and digital graphics to advertise for the Lindquist Arts Program

Fall 2025 **Visual Arts Lab Aid**, Weber State University, Ogden Ut

- Help with design questions, program and printing difficulties, while maintaining cleanliness in the lab

2019 **Freelance Graphic Designer/Artist**

- Networking to find clients and creating graphics that are useful in multiple settings

Volunteer & Leadership Experience

National Society of Leadership and Success | 2024-2026

- On the Executive Board as the media specialist, managing all media and advertising for the committee at WSU
- Certified in Advanced and Executive leadership courses
- Coordinated for events, and managed all media and advertising within the school board
- Hosted and led meetings to help others achieve goals of leadership

Missionary for The Church of Jesus Christ of Latter-Day Saints

- Taught, trained and lead individuals, and other missionaries
- Provided feedback and resolved conflicts within teams

Counselor in Multiple Presidencies within the Church of Jesus Christ of Latter-Day Saints

- Created agendas, coordinated meetings, planned summer camps, and trained youth leaders.